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Executive Director

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*Advocating program integrity
for school based
Medicaid reimbursement*



NAME Executive Director Job Posting

The National Alliance for Medicaid in Education (NAME) is seeking qualified candidates to be considered for the half-time position of Executive Director. This is an exciting opportunity to contribute your gifts and talents to a growing, national level not-for-profit while working remotely and maintaining work-life balance. The Executive Director oversees NAME's operations, functions, and activities and is responsible for providing strategic direction and support to the organization's many volunteers. A more complete list of responsibilities can be found in the job description in the application packet; however, an abbreviated list of how a skillful Executive Director will manage and lead the organization towards the realization of its mission follows:

- Provides a high level of positive visibility nationally for NAME and speaks to the media and all other stakeholders on the organization's behalf.
- Serves as liaison with federal agencies including, but not limited to, the United States Department of Education, the Centers for Medicare, and Medicaid Services, and the Office of Inspector General.
- Educates legislators and policymakers about the impact of current or proposed laws or regulations that impact Medicaid in education and/or school-based health services.
- Serves as liaison to NAME's strategic partners and other national organizations working to influence positive health and educational outcomes for students.
- Provides information and technical support for Medicaid in education program integrity and expansion to state agencies, state organizations and local education agencies and shares best practices between them.
- Maintains a collaborative relationship with NAME's Board of Directors, committee chairs, and committee members and supports an overall positive organizational culture.

To apply, please email a completed application packet to Luann Purcell, Transition Consultant at hiring@MedicaidforEducation.org. A complete package will include the following and should be submitted within one single email:

- 1) A detailed cover letter explaining why you should be considered for this position.
- 2) A comprehensive resume.
- 3) A 3-5 paragraph writing sample responding to the prompt, "Describe the interplay between health and education in schools, as you understand it."

*Final candidates will be asked to submit professional references and will be required to complete a background check.

Application and Interview Schedule:

- Application due by October 15, 2021
- Resume Screening: October 15-22, 2021
- Initial Interviews: October 25-29, 2021 (Interactive Virtual-Search Committee)
- Final Interviews: November 18, 2021 (Interactive Virtual-NAME Board)

Executive Transition: NAME will work with the successful candidate and their job situation as much as possible but desires a candidate that will be available throughout January 2022 to work on transition activities with NAME's current Executive Director and other consultants before assuming full responsibility on February 1, 2022. Transition activities may include, but are not limited to, email communication, phone calls, and virtual meetings. Appropriate compensation for transition activities will be provided.

*Further information about the job description is available upon request @ hiring@MedicaidforEducation.org or can be obtained in the application packet on the NAME website <https://www.medicaidforeducation.org/>